



Roedean Moira House Transport

Roedean Moira House transport is populated by a professional and dedicated team of trained mini bus drivers who are proud of the service they provide and we would like to welcome your daughter on-board.

Roedean Moira House mini bus fleet is modern and comfortable. The buses are operated and maintained under current legislation and all our drivers are qualified with DBS clearance and must have a clean driving licence with D1 category as mandatory.

Mini bus drivers at Roedean Moira House School must complete a theory and driving assessment with Sussex County Council, prior to joining our team of drivers.

All our mini buses are fitted with on-board cameras ensuring maximum safety of pupils and other road users.

We look carefully at the annual routes each summer and the viability of each route is dependent on the number of pupils that use the service which is heavily subsidised.

Roedean Moira House School is only 75 minutes from London by train and has easy access to two international airports, Heathrow and Gatwick.

Application to join our service

If you would like to reserve a seat on one of our buses for your daughter(s) please complete the 'declaration of interest' form.

This is an indication of interest and not a firm booking and one terms bus charge payment must be made in advance to secure a seat for your daughter.

Application and payment along with the completed **Pupil code of Conduct** (for mini bus use) must be received by:

- 31 July 2018 for the Autumn Term – 31 August 2018
- 24 November for the Spring Term – 7 January 2019
- 23 March for the Summer Term – 23 April 2019

The pupil code of conduct can be found on the mini bus application link.

The parent contract can be found on the mini bus application link.

Parents of girls whose siblings already use the Roedean Moira House mini bus service must also complete the forms.

Bookings are only accepted for the whole term – not part thereof.

Once we have received both booking forms we will process your application and confirm your daughter's seat via email.

Cancellation

A full terms notice must be given to cancel your place on the bus.

Emergency contact numbers

Each mini bus has a dedicated mobile phone on which messages can be left for the driver. Parents and/or guardians will be notified as to their vehicle phone number prior to the start of the school year.

All applications for seats should be made through the School Accountant on 01323 644144.