

Registration Fee

Registration fee - A non-refundable fee of **£100** is payable at the time of application for a place.

Refundable Deposit - £250

A deposit is required to be paid upon acceptance of an offer. This deposit is held on account and is refundable the term after the pupil leaves Moira House, provided all financial and contractual obligations have been met.

Following the registration and acceptance of a place, a term's notice in writing is required to be given should cancellation be necessary. The deposit would be non-refundable if notice is not provided as stated.

School Fees are set out below by a termly rate per session, and there are three terms in an academic year.

	FULL NURSERY DAY 8am - 6pm	NURSERY DAY 8.00am - 4.00pm	8am - 1pm	1pm - 6pm	Free session 3pm - 6pm
6 weeks to 2 years	£805.00	£717.50	£448.50	£448.50	N/A
2 years non grant	£770.00	£670.00	£460.00	£460.00	N/A
3 to 5 years 3 free hours of EYEE over any 5 days per week	£625.00	£525.00	£317.50	£317.50	FREE
3 to 5 years 5 free hours of EYEE over any 3 days per week	£530.00	£430.00	N/A	N/A	N/A
	NURSERY WEEK 8am - 6pm				
6 weeks to 2 years	£3340.00	N/A	N/A	N/A	N/A
2 years non grant	£3480.00	N/A	N/A	N/A	N/A

Holiday Club

Sessions need to be booked 4 weeks in advance at a rate of;

£37.50 per half day, 8-1 pm or 1-6pm

£65.00 per full day, 8-6pm

£55.00 per Nursery day, 8-4pm

EYEE

EYEE FUNDING - FREE ENTITLEMENT

For Children that are aged between 3 - 5 years, starting the term following their 3rd birthday until they reach compulsory school age, the government provides funding of 15 hours per week of FREE funded entitlement.

NURSERY

TERMS AND CONDITIONS

All parents must be aware of, and to agree to, the following terms and conditions to ensure that Moira House Nursery provides the highest possible standards of childcare.

1. AGE & ENTRY REQUIREMENTS

The Nursery is open to children aged between 0 and 5 years of age.

2. HOURS OF OPENING

Monday - Friday: 8.00am - 6.00pm. The nursery is open 38 weeks of the year. See note 13 for further details on the holiday club.

3. REGISTRATION & DEPOSIT

A non-refundable registration fee of £100 is payable to reserve a place.

A deposit of £250 is required to be paid upon acceptance of an offer. This deposit is held on account and is refundable provided all financial and contractual obligations have been met. Following the registration and acceptance of a place, a term's notice in writing is required to be given should cancellation be necessary. The deposit is non-refundable if notice is not provided as stated.

4. FEES

Fees are charged as per the current fees sheet and are subject to annual review but may be revised at other times with reasonable notice.

Fees are payable termly in advance, however fees can be paid monthly based on a term's fees, please contact the Finance Office for further details.

Full fees are payable for all sessions booked. Fees are not refundable in the event of non-attendance.

There are no holiday entitlements.

MoHo families may opt for a 34 week term, further details can be obtained from the Finance Office.

5. NOTICE OF WITHDRAWAL

On leaving the Nursery or reducing sessions, parents/guardians must give one term's notice in writing to the Admissions department. Should notice of withdrawal not be received, fees in lieu are charged according to the required notice period.

If in the opinion of the Head of Nursery the continuing presence of a child is detrimental to the health, safety or well-being of that child, other children, or staff, then the Nursery may request the parent/guardian to remove the child from the Nursery.

6. SICKNESS

If a child is suffering from, or is suspected to be suffering from, a communicable illness, he/she should remain at home until a doctor has certified they are fit to return.

In the general interest of all children in our care, the Head of Nursery reserves the right to refuse admission to any child who, in her opinion is unfit to attend.

If a child is taken ill at the Nursery, every effort is made to contact either of the parents on the emergency contact number provided. Notification of any change to these telephone numbers must be made to the Head of Nursery. The Nursery may seek medical attention for a child in an emergency.

7. PERSONAL SAFETY

Parents are requested to ensure the safety of their child/children in the Moira House School grounds before they enter the buildings and after collection at the end of their session. The nursery cannot accept responsibility for accidents to children before they enter, or once they have left, the premises.

8. PERSONAL PROPERTY/VALUABLES

The nursery cannot accept responsibility for any damage or loss to any personal property, e.g. clothes, toys or any other items brought into the Nursery.

9. EARLY ARRIVALS/LATE COLLECTIONS

A charge of £10 is made for late collections or early arrivals outside of the booked session.

10. FEE INCREASE

All fees, deposits and charges are reviewed at least annually by the Council (the School's Governing body). Increases normally take effect from September.

11. SETTLEMENT OF ACCOUNTS

Fees are payable in full in advance of the start of term. The Council reserves the right to impose a 2% surcharge on overdue accounts and/or refuse to accept a child if the account has not been paid.

12. MINIMUM REQUIREMENTS

Children aged from 6 weeks to 4 years are required to attend a minimum of 2 sessions per week to ensure continuity.

In preparation for children starting school, we recommend a minimum of 5 sessions per week starting in the Spring Term of the year in which they start school, in order to access the full curriculum and helps them to be ready for the school day.

13. HOLIDAY CLUB

A holiday club runs throughout the holidays with the exception of Christmas and Bank Holidays and the last two weeks of August. This needs to be booked 4 weeks in advance. Sessions must be paid for in advance.

Available session times are: 8am - 1 pm (half day)
1pm - 6pm (half day)
8am - 6pm (full day)
8am - 4pm (nursery day)

Bookings can be made on the day subject to availability.