

Aim/Philosophy

The setting and completion of homework is part of the study programme of our students' education and is an extension of class work. It develops organisational and independent learning skills and helps pupils work to, and meet, deadlines.

It attempts to:

- extend school learning
- consolidate and reinforce skills and understanding, particularly in literacy and numeracy in the Junior School.
- encourage independent study, self-discipline and good working habits
- develop the partnership between home and school

Nature of Homework

Homework would be expected to build on the skills learned in school with tasks that are relevant to individual needs. Some tasks might require the collection of information or some research prior to the introduction of the subject in lesson time. But at all times, it should be set for a clearly defined purpose.

The nature of homework varies and departments should decide what is most suitable for their subjects. It can be any of the following:

- an extension of class work to consolidate, develop or clarify aspects of that subject
- a separate piece of research work or a relatively new topic
- preparation for a future lesson
- revision for a test
- reporting on a learning experience
- e-learning task
- preparation for a controlled assessment task

Nursery

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Juniors

Reception	Reading	Ten minutes each evening
Years 1 to 2	Reading Reading activities/Spelling	Ten to twenty minutes each evening One piece set weekly

Years 3-5

In addition to the homework set in younger year groups, two pieces of homework will be given. The girls will be able to complete this homework at home or they could join an after school study session.

Seniors

The amount of homework that may be set increases as students progress to the Seniors. Each girl has a homework timetable and tasks set should be completed and handed in on time.

In the Senior School, ongoing help and support is given to girls with their homework organisation and if they find it particularly difficult they can be monitored by their personal tutor.

Sixth Form - Years 12 and 13

Sixth Form students are expected to spend in the region of 5 hours a week on study for each subject. Some studies have to be completed on the day they are set; others may be completed over several days.

School planners

School planners are used by Years 7 - 11:

- the planner should be brought to every lesson
- homework set by staff should be written in the planner during the lesson, together with a completion date
- the planner can be used as a method of communication between parents and the personal tutor

Marking of Homework

Marking of homework is to be carried out with reference to the School policy and department procedures. Staff should mark work regularly and return it promptly in order to set a good example to the students.

Monitoring and Evaluation

Personal tutors should check the student planners once a week. The Heads of Pupil Progress sample the planners twice a year to:

- see if homework is written down
- follow up with subject teachers and Heads of Faculty where homework is not written down
- see if notes of parental comments have been followed up
- check that the type of homework being set is in keeping with the whole school policy.

The Heads of Faculty should ensure that homework is set and that staff keep a record.

Related policies and documents

This policy should be read in conjunction with the following policies and documents:

Employee Handbook
Staff Handbook
Code of Conduct for Employees
Health Safety Handbook
Boarding Staff Handbook
National Minimum Standards for Boarding Schools
ISI Handbook for the Inspection of Schools, Regulatory Requirements
Teachers' Standards
Departmental Handbook



ROEDEAN
MOIRA HOUSE

ROEDEAN MOIRA HOUSE HOMEWORK POLICY 2018-2019

Complaints Policy (Pupils)
Complaints Policy (Parents)

POLICY REVIEWED BY SCHOOL: June 2018

POLICY REVIEWED BY SCHOOL COUNCIL:

NEXT REVIEW: