

Roedean Moira House
An independent 0 - 18 girls' day and boarding school in Eastbourne

Required as soon as possible

Boarding Gap Assistant (s) (Fixed Term Until End of June 2019)

Roedean Moira House is a member of the Roedean Group of Schools, a small group of schools dedicated to Roedean's vision of high quality education. It is a leading independent day and boarding school in a magnificent location in the coastal town of Eastbourne, nestling in the leafy suburb of Meads, with views over the sea.

Roedean Moira House provides an excellent all-round education, ensuring every student has the opportunity to attain her highest academic, artistic, musical, social and sporting potential.

We are seeking to appoint a Boarding Gap Assistant until the end of June 2019. We would like to hear from passionate and dynamic individuals with the enthusiasm, energy and experience to work in our highly effective team and relate to, and support, young people.

This is a great opportunity for a talented individual, possessing excellent organisational skills and with a keen eye for detail, to lead on the running of all support services of the School at this exciting time of expansion and development.

Roedean Moira House is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check is required for all successful applicants.

Please download an application form from our website

(www.roedeanmoirahouse.co.uk/about-us/work-with-us/) or contact Claire Mansel, School Office & HR Assistant via recruitment@roedeanmoirahouse.co.uk or 01323 644144

Hours: 40 Hours per week for an individual or 20 Hours per week for 2 individuals.

Closing date: Friday 25 January 2019

Due to the need to appoint quickly, we reserve the right to interview at any stage of the process.